

THE IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM  
COMMUNITY FOUNDATION FUND

**OVERVIEW:** The Imperial Valley Regional Occupational Program Community Foundation (IVROPCF) considers developing Imperial Valley citizens through education its number one priority. As part of IVROPCF’s education efforts, this organization has created the IVROPCF Educational scholarship Fund (ESF) to provide scholarships to students attending a career technical school, community college or university. Under this IVROPCF-ESF program, in partnership with local and national organizations, and local public and private schools, local eligible students will be selected to receive a scholarship award that will help them pursue their educational endeavor. During these challenging pandemic times, some requirements have been modified so that everyone can stay safe during the current application process.

**TERMS:** The IVROPCF will award scholarships to qualified students who enroll and have been accepted to an accredited career technical school, community college or university in the United States. Awards range from **\$1,000, \$750 and \$500**. All awards will be disbursed as indicated on the timeline. Scholarships may be used for payments of tuition, academic fees, room, board, online educational expenses, and the purchase of required additional materials, books or equipment.

**ELIGIBILITY REQUIREMENTS:** Applicants must meet the following criteria to be considered for a scholarship:

- Must be currently enrolled in High School.
- Must be a resident of the Imperial Valley.
- Must be enrolled in a career technical school, community college or university as an entering freshman at either a physical school location or an online location.
- Must apply in only one of the five types of scholarships awards (Scholastic Achievement, Exemplary Community Involvement, IVROP/Career Technical Education (CTE) Student, General and Empowerment Youth).

**AWARD CRITERIA:** Eligible applicants **must select one** from the following five types of scholarships on the IVROPCF-ESF Application (Page 3):

**Scholastic Achievement Awards: (One \$1,000 Award, One \$750 Award, One \$500 Award)**

- Student should have at least a 3.5 cumulative grade point average and must include school transcripts.
- Awards will be made based on the quality and content of the essay.

**Exemplary Community Involvement Awards: (One \$1,000 Award, One \$750 Award, One \$500 Award)**

- The applicant should have been actively involved in community development/improvement projects with a recognized entity (e.g., school, church, community-based organization, etc.) during their high school experience and have at least a 2.0 grade point average.
- Applicants should demonstrate their Exemplary Community Involvement with a letter of recommendation from a community organization. The letter of recommendation should clearly describe the exemplary **community involvement project and the number of hours** served by the applicant. **The letter will need to be signed by the authorized community representative providing the letter.**
- Awards will be made based on the quality and content of the essay.

**IVROP/Career Technical Education (CTE) Student Awards: (One \$1,000 Award, One \$750 Award, One \$500 Award)**

- The candidate must have successfully completed at least one IVROP/CTE class (or equivalent) at the student’s high school and have at least a 2.0 grade point average.
- Awards will be made based on the quality and content of the essay.
- Applicants must have **a signed letter of recommendation addressed to the IVROPCF** from an IVROP/CTE teacher, school counselor, IVROP Career Specialist or any other IVROP employees. **(maximum of two letters)**

**General Awards: (One \$1,000 Award, One \$750 Award & One \$500 Award)**

- Student must have completed high school with at least a 2.0 grade point average.
- Awards will be made based on the quality and content of the essay.
- Applicants must have a signed letter of recommendation addressed to the IVROPCF from a school counselor, teacher, IVROP career specialist, or other member of the community. (*maximum of two letters*)

**Empowerment Awards: (One \$1,000 Award, One \$750 Award, One \$500 Award)**

- Applicants must be in or have been in a court appointed foster care placement.
- Applicants must have a signed letter of recommendation addressed to the IVROPCF from the Child Welfare Department verifying that the applicant is or was in foster care.
- Applicants must also include a letter of recommendation from a foster youth organization. **The letter will need to be signed by the authorized foster youth representative providing the letter.**
- Student must have completed high school with at least a 2.0 grade point average.
- Awards will be made based on the quality and content of the essay.

**APPLICATION PROCESS:**

In order to be considered for an IVROPCF-ESF scholarship, the applicant **must** submit the following:

- Completed and signed application.
- Include a copy of the Verification of admittance and enrollment from the institution the student will be attending (i.e. letter of acceptance, letter from the registrar, etc.). **The Verification of admittance and enrollment must include the students name.**
- Include High School Transcripts with most recent grade point average obtained from your high school registrar or counselor.
- Word Processed typed or neatly printed personal essay of *approximately* 600 words responding to one of the three options listed in the Personal Essay section of this application (page 4).
- Depending on the category, make sure to include: recent signed letters of recommendation addressed to the IVROPCF, documents proving community service (i.e. time sheets, letter from organization on letterhead with the description of the service and total number of hours served, etc.), letter from the Child Welfare Department and/or other related and relevant type evidence.
- **Resume.**

The completed application, essay and other supporting documents must be either mailed or delivered to the Imperial Valley Regional Occupational Program Community Foundation office located at 687 State Street, El Centro, CA 92243, Attention: ESF Committee on the deadline day as specified in the **IVROPCF Educational Scholarship Fund Timeline** listed below. Incomplete or untimely applications will not be considered for scholarships. Please note that the IVROPCF-ESF may require additional supporting information and/or a personal interview to determine eligibility.

**IVROPCF Educational Scholarship Fund Timeline:**

\_\_\_\_\_ December 20, 2021: Scholarship applications are issued.

\_\_\_\_\_ March 31, 2022: Application, essay and supporting documents must be received or placed in the IVROP Administrative Office mailbox located at 687 State Street, El Centro, CA 92243 by 5:00 PM.

\_\_\_\_\_ May 13, 2022: Selected applicants will be notified of scholarship award.

\_\_\_\_\_ July 29, 2022: Scholarship disbursement issued to selected and eligible applicants. (A copy of the career technical school, community college or a university class schedule must be submitted on or before the time of disbursement).

**NOTE: Awards must be claimed within a 24-month period. In special circumstances, the board will accept a written request for an extension to the 24-month period. The letter must explain in detail why the participant is requesting the disbursement extension. The acceptance of the letter does not guarantee that the award will still be available.**

**Imperial Valley Regional Occupational Program  
Community Foundation Educational Scholarship Fund**

Application (Please type or print neatly and follow instructions)

**Scholarship Category** (Please CIRCLE only **ONE** of the following award categories).

- |                                    |                      |
|------------------------------------|----------------------|
| 1) Scholastic Achievement          | 4) IVROP/CTE Student |
| 2) Exemplary Community Involvement | 5) Empowerment Award |
| 3) General                         |                      |

**Applicant Information**

Name \_\_\_\_\_  
First Middle Last

Home Address \_\_\_\_\_  
Number Street City State Zip

(\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
Telephone Home Cell Number

Date of Birth \_\_\_/\_\_\_/\_\_\_ Student ID Number \_\_\_\_\_

Sex: \_\_\_ Male \_\_\_ Female Email Address \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Phone (if different) \_\_\_\_\_

Address (if different) \_\_\_\_\_  
Number Street City State Zip

**ACADEMIC DATA** (Provide a copy of your High School Transcripts obtained from your high school registrar or counselor with the most recent grade point average)

High School \_\_\_\_\_ Expected Graduation Date \_\_\_\_\_ GPA Scale \_\_\_\_\_

Current Educational Standing (as of the date of this application, check as many as needed):

- High School Senior
- Not enrolled in any post high school institution
- Completed an IVROP class
- I have not applied to any post secondary school yet, if so, why not? \_\_\_\_\_
- Applied and accepted at a post high school institution

**ACADEMIC DATA (Continued)**

Name of University, Community College or Career Technical School that I expect to enroll or that I have already enrolled in:

\_\_\_\_\_  
School Name Location (city, state)

\_\_\_\_\_  
Expected enrollment date \_\_\_\_\_ Actual enrollment date

List honors, awards, IVROP classes completed, extracurricular activities, and community involvement (include relevant dates, hours, etc.).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I certify that all of the information included in this application is true and complete and that I am not related to a member of the Scholarship Committee to which I am applying for an IVROPCF ESF.

\_\_\_\_\_  
Printed Name Signature of Applicant Date

**Imperial Valley Regional Occupational Program Community Foundation Educational Scholarship Fund**

**Personal Essay**

*Please feel free to recreate this document or utilize this document and either type or neatly print a statement approximately 600 words on one of the following options:*

**SCHOLASTIC ACHIEVEMENT AWARD**

Describe the challenges you have had to overcome to succeed academically and how have those challenges prepared you for your future career goals.

**EXEMPLARY COMMUNITY INVOLVEMENT AWARD**

Tell us why you decided to be involved in community service, what lessons did you learn by your experience? What would you do to motivate high school students to become more involved in the community?

**IVROP/CTE STUDENT AWARD**

Tell us why you chose this ROP/CTE courses? What are your plans after you complete your career technical, community college or university education?

**GENERAL AWARD**

What challenges did you face in high school and what lessons did you learn that will allow you to succeed? Describe your personal and career goals.

**EMPOWERMENT AWARD**

What challenges did you face in high school and what lessons did you learn that will allow you to succeed? Describe your personal and career goals.